

CPA Agreed Upon Procedures

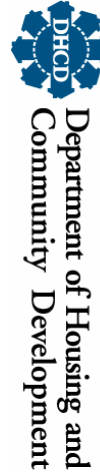
The new Enterprise Zone Grant Statute requires that specific information in the Enterprise Zone grant applications be attested to by an independent CPA licensed in Virginia through an agreed-upon procedures engagement using procedures established by DHCD.

DHCD has worked with representatives from the Virginia Society of CPAs to ensure these procedures are in accordance with the attestation standards established by the American Institute of Certified Public Accountants.

At the how-to-qualify workshops, these attestation procedures will be discussed as they relate to the application process. The last hour of each workshop session will be geared towards answering specific questions from CPAs and other attendees about these agreed upon procedures.

Mailing Address Line 1
Mailing Address Line 2
Mailing Address Line 3
Mailing Address Line 4
Mailing Address Line 5

Virginia Enterprise Zone Program
501 N. Second Street
Richmond, VA 23219



Enterprise Zone Grant Program

How-to-Qualify Workshops



Lynchburg - January 20, 2006

Richmond - January 23, 2006

Abingdon - January 27, 2006

Virginia Enterprise Zone Program
Dept. of Housing and Community Development
Tel: 804.371.7030
Email: EZONE@dhcd.virginia.gov

Enterprise Zone Grant Program How-to-Qualify Workshops

Two new state incentive grants are offered under the new Enterprise Zone Grant Program: Wage-based Job Creation Grants and Real Property Investment Grants. Business firms and qualified zone investors may apply for these grants for the 2005 calendar year. **Applications for the 2005 calendar year will be due no later than April 1, 2006.**

The Virginia Department of Housing and Community Development (DHCD) which administers this incentive program is offering three regional how-to-qualify workshops to guide Local Zone Administrators, CPAs, and interested businesses through the application process and the new grant application materials.

All Local Zone Administrators, local economic development and government officials involved in marketing the enterprise zone program are strongly encouraged to attend. CPAs with previous state enterprise zone incentive experience or with clients intending to apply for the new grants should attend this session as well. The workshops are also open to any businesses interested in learning about the application process.

The application materials will be available on DHCD's website, www.dhcd.virginia.gov by Monday, January 30th.

ENTERPRISE ZONE GRANT PROGRAM HOW-TO-QUALIFY WORKSHOPS

Lynchburg

Date: Friday, January 20, 2006

Time: 9:00 a.m. to 1:00 p.m.

Location: Lynchburg Human Services Building

99 9th Street

This workshop will be held in the fifth floor training room. Parking is limited and consists primarily of on-street parking. Space at this workshop session is limited to 45 attendees. Registration for this session only will be on a first-come, first-served basis. Once all 45 registrants have been accepted, others interested in attending will need to select another workshop session.

Richmond

Date: Monday, January 23, 2006

Time: 12:00 p.m. to 4:00 p.m.

Location: The Jackson Center

501 N. Second Street

This workshop will be held in the first floor boardroom at the Department of Housing and Community Development. For directions, please visit our website at www.dhcd.virginia.gov or call (804) 371-7030.

Parking at DHCD is on-street with some first-come, first-serve parking spaces available in the Second Street/Marshall lot. Visitors parking in the Second Street/Marshall lot must get a pass from the DHCD front desk.

Abingdon

Date: Friday, January 27, 2006

Time: 9:00 a.m. to 1:00 p.m.

Location: Southwest Virginia Higher Education Center

One Partnership Circle

This workshop will be held in the executive auditorium. Parking is available in front of the Higher Education Center building.

REGISTRATION FORM

Please complete a registration form for each attendee and fax your completed form(s) to the fax number below by January 12, 2006.

Input Sessions

- ☐ Lynchburg – January 20, 2006
9:00 a.m. to 1:00 p.m.
- ☐ Richmond – January 23, 2006
12:00 p.m. to 4:00 p.m.
- ☐ Abingdon – January 27, 2006
9:00 a.m. to 1:00 p.m.

NAME

ORGANIZATION

ADDRESS

PHONE

EMAIL



Department of Housing and
Community Development

Virginia Enterprise Zone Program
501 N. Second Street
Richmond, VA 23219

Virginia
Enterprise
Zones

Phone: 804-371-7030
Fax: 804-371-7093
Email: Ezone@dhcd.virginia.gov